

IQAC MEETING

Date: 30.06.2018

Venue: AV Room

Time : 12:00 P.M.

Agenda :

- 1.New session plan
- 2.NAAC 2020 preparation
- 3.Admission strategy

Minutes of the Meeting

1. Res. Fr.Shanti Prakash started the meeting with the point that quality in teaching should be there and students should be satisfied.
2. NAAC co-ordinator briefed that from this time video recording of peer team would be there.
3. It was informed that NAAC required Academic Audit of college of last three years, so a format would be prepared comprising of three members from each department.
4. Academic calendar of last three years along with all documents and details have to be compiled and submitted till Saturday.
5. For the purpose of NAAC placement data of students of last three years have to be shown. It was also discussed that on campus drive should be conducted.
6. Principal sir also discussed that Industry collaboration have to be strengthened and made more active and for this Mr. Dhaneshwar Yadav would be the incharge.
7. In co-ordinator informed that ICT enabled teaching have to be there in each department.
8. For fulfilling the NAAC requirements, extension and outreach activities have to be done more and regularly and for this Mrs.Mini Pillai will be the incharge assisted by Mrs. Bani.
9. Meeting also discussed that Alumni database have to be maintained and for this FB group have to be made and details collected from students.
10. Vice-Principal madam informed that a common feedback form for the student have been made and will be given to departments.

11. Documentations of research activities and other committee have to be initiated.
12. To introduce some innovative and also fulfill NAAC criteria interdisciplinary lecture schedules have to be conducted.
13. Planning for text teacher presentation session has to be done.
14. NAAC co-ordinator informed that staff and student welfare scheme have to be initiated.
15. Principal sir informed that college has got two new affiliation for the programs - PG Diploma in Yoga and B.P.E.(Bachelor of Physical Education) and got 20 seats enhanced of PGDCA.

Members Present

1. **Chairperson** – Dr. Kuldeep Dubey

2. **Members-**
 1. Dr. G.Padma Gouri
 2. Mr. Vaibhav Shrivastava
 3. Mrs. Gayatri Iyengar
 4. Mrs. Yashaswee Lonkar
 5. Dr. Shraddha Verma
 6. Dr. Prachi Singh
 7. Ms. Sunita Panwar

3. **IQAC Coordinator** – Mrs. Pooja Rathi