

St. Vincent Pallotti College, Raipur (C.G)

Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Through
Grievance Redressal Committee
Anti-ragging and Discipline Committee
Women Cell

2018-19

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT RAVISHANKAR SHUKLA UNIVERSITY)
(A SELF FINANCING INSTITUTION)
(REGISTERED UNDER VIDYA PROSAHAN SANGH)



PRINCIPAL

Telephone : (91.771) 2283334
Facsimile : (91.771) 2282334
E-mail : vincent_pallotti@yahoo.com

Date: 03-07-2018

Notice

With reference to the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956(3 of 1956), **Grievance Redressal Committee** has been established in the College. It aims at ensuring transparency in imparting education & to provide mechanism to innocent students for redressal of their grievances .

The Tenure of Committee is for 2 years for academic Session **2018-19** and **2019-20** comprising of following members:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
10	Priyanka Patel	B.Com III (Vice-President)	9827127007	

DR. KULDEEP DUBEY
SignatuPRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
Principa| RAIPUR (C.G.)



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Date: 03-07-2018

Notice

For gender equality & gender justice in all its intervention & practices **Woman Cell** is established in the College.

As per Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013, our Women Cell will look after the prevention of Sexual Harassment in the institute and safeguard their rights.

The Women Cell for the year 2018-19 in the College is constituted of the following members:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Ms. Sunita Pawar(Convener)	Librarian	8109284097	
2	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
3	Ms.Tanushree Banerjee	Astt. Professor Commerce and Management Department	9039268863	
4	Ms.Neelima Nishad	Astt Professor Computer Science Department	8602125216	

Dr. INDEEP DUBEY
Principal

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

COURSES OFFERED : B.Sc., B.Com., M.Com., B.B.A., P.G.D.C.A., B.Ed., M.A. (Eng.Lit.)

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Date: 03-07-2018

Notice

In the Compliance with the UGC Regulation on curbing and eliminating ragging from higher educational institutions, the following Anti-Ragging & Discipline committee was formed for the year 2018-19:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr. Dhaneshwar Yadav(Convener)	Astt. Professor Commerce and Management Department	9425572189	
2	Ms. Sunita Pawar	Librarian	8109284097	
3	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
4	Mrs. Garima Tahiliani	Astt. Professor Commerce and Management Department	8889876888	
5	Mr.Singamala V. Krishna	Astt. Professor Commerce and Management Department	9701595851	
6	Mr. Jay Kumar Shankh	Sports	9755693444	
7	Mr. Krishnakant Choubey	Astt. Professor Commerce and Management Department	9691590598	
8	Mr.Akash Goenka	Astt. Professor Commerce and Management Department	7898230594	
9	Mr. Suraj Singh	Astt. Professor Computer Department	9340691082	
10	Karuna Toppo	B.Com III (Secretary)	7000865886	

Dr. KULDEEP DUBEY
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)



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COURSES OFFERED : B.Sc., B.Com., M.Com., B.B.A., P.G.D.C.A., B.Ed., M.A. (Eng.Lit.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 06/07/2018

Minutes of the Student Grievance- Redressal Meeting

The meeting of Student Grievance Redressal Committee was held on 06/07/2018 at 1:00 pm at AVA Room of St. Vincent Pallotti College.

Staff Present:

1. Ms. Sunita Pawar, Convener (Women Cell)
2. Mr. Jay Kumar Shankh, Asst. Prof. , Dept. of Sports

Agenda:





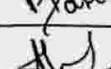
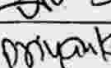

Construction of refresh rooms in library & sports block.


Redressal:

The meeting was called to discuss on the matter. In the meeting Ms. Sunita Pawar and Mr. Jay Kumar Shankh was shared the grievances of students regarding need of washroom in library and sports block. The construction of new washroom was suggested by Ms. Sunita Pawar and Mr. Jay Kumar Shankh in their respective blocks.

The committee members were noted the suggestions and assured about the grievance will be solved. Principal Sir was discussed this matter with college management. College management decided to construct new washroom at sports block and one washroom with one wash basin at library block.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	



Principal
DR. KULDEEP DUBEY
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

Follow Up:

The following steps were taken by the constructor under supervision of committee:

- Construction of new washroom for boys at sports block
- Construction of new washroom for girls at library block
- Fixing of wash basin at library block.

The grievance was redressed within 3 months.


Dr. KULDEEP DUBEY
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KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 16/07/2018

Minutes of the Student Grievance- Redressal Meeting

The meeting of Student Grievance Redressal Committee was held on 16/07/2018 at 12:30 pm in Principals' Office of St. Vincent Pallotti College.

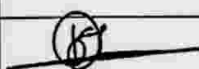

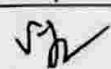
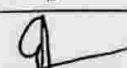
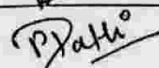

Students Present:


S.No.	Name of Student	Course	Signature
1.	Larika - Beck	B.Ed 1 st Year	Larika
2.	AMAR KU. SINGH	B.Ed 1 st year	Amar

Agenda:

The students have expressed their wish to re-open the canteen and provide light snacks for day scholar students. Suggestions given by the students were noted. The committee ensured that the grievance will be sorted out within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	


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ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 11/12/2018

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 11/12/2018 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Agenda:

Extension of more CCTV cameras for comprehensive monitoring.





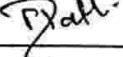
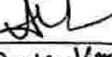
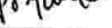
Redressal:

In the meeting College Principal expressed his requirement to upgrade the CCTV cameras as comprehensive monitoring is needed in different areas in the campus. Committee members were discussed about the need of CCTV cameras for better monitoring of college campus areas like:

- Both the main gate of college
- In-front of bank in college campus
- Parking, sports, library and canteen.

The requirements were noted by the committee members and assured it will be solved. The matter was discussed with college management and the grievance was redressed by installing CCTV (12-pieces) cameras in college premises.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
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6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	


Dr. KULDEEP DUBEY
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)



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ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 06/03/2019

Minutes of the Student Grievance- Redressal Meeting

The meeting of Student Grievance Redressal Committee was held on 06/03/2019 at 9:00 am at Principal Room of St. Vincent Pallotti College.

Students Present:

S.No.	Name of Student	Course	Signature
1.	Aradhana Dubey	B.Com-I	<i>Aradhana</i>

Agenda:

Student was not filled her annual examination form due to medical unfitness so student was requested to allow her to write examination.

Redressal:

The student and her father came to vice-principal with her grievance. She expressed her problem that she was ill at the time when the examination form was filling. She wrote a letter to Registrar, Pt. Ravishankar Shukla University and addressed to Principal, St. Vincent Pallotti College. She requested to allow her in annual examination.

The principal sir ensured that the grievance will be sorted, the following steps were taken by the committee.

The matter is discussed with Examination Department of Pt. Ravishankar Shukla University through Principal, St. Vincent Pallotti College.

Application of student and her attendance was produced at University and requested for special consideration for this student and allow her to write the examination.

Pt. Ravishankar Shukla University was allowed her to write examination and grievance was sorted out. University advised the student to fill the examination form and other mandatory things after examination.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	<i>[Signature]</i>
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	<i>[Signature]</i>
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	<i>[Signature]</i>
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	<i>[Signature]</i>
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	<i>[Signature]</i>
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	<i>[Signature]</i>
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	<i>[Signature]</i>

Dr. KULDEEP DUBEY
Principal

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

2017-18

St. Vincent Pallotti College

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Date: 04-07-2017

Notice

The following **Anti-Ragging & Discipline Committee** has been constituted for the academic year **2017-18**, with an objective of ensuring a ragging free campus

In the Compliance with the UGC Regulation on curbing and eliminating ragging from higher educational institutions, the following Anti-Ragging & Discipline committee was formed:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr. Dhaneshwar Yadav(Convener)	Astt. Professor Commerce and Management Department	9425572189	
2	Ms. Sunita Pawar	Librarian	8109284097	
3	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
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5	Ms. Swati Gupta	Astt. Professor Computer Department	9340713126	
6	Mr. Singmala V. Krishna	Astt. Professor Commerce and Management Department	9701595851	
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8	Mr. Krishnakant Choubey	Astt. Professor Commerce and Management Department	9691590598	
9	Mr. Akash Goenka	Astt. Professor Commerce and Management Department	7898230594	
10	Priyanka Patel	B.Com III (Secretary)	9827127007	

Signature

Principal **P. K. DUBEY**
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E-mail : pallotti.college@gmail.com

Date: 04-07-2017

Notice

The Women Cell has been established in the College to provide a healthy and congenial atmosphere to all the staff members and students.

As per Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013, our Women Cell will look after the prevention of Sexual Harassment in the institute and safeguard their rights.

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DR. RAJDEEP DUBEY
Signature
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

Courses Offered : B.C.A., B.Com., B.B.A., B.Ed., M.Com.

Vocational Courses Offered : Diploma in Hotel Management, Catering Tech., Montessori training, Computer Applications, Basic Financial Services, Accounts & Auditing, Brand Management, Retail Management



ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 15/07/2017

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 15/07/2017 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Agenda:

- Need of white board to department of Computer Science.
- Need of DSLR camera.



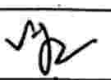
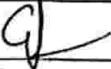
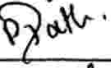
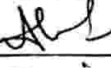
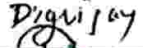
Redressal:

The meeting was called to understand the need of white board to department of computer science. In the meeting Mrs. Pooja Rathi, HOD, Department of Computer Science requested for white board for smooth functioning of academic works in the lab.

All committee members and all HODs of various departments demanded DSLR camera for capturing good quality images for departmental and college events.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by providing white board and DSLR camera.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
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5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		

Dr. KULDEEP DUBEY
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ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 17/08/2017

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 17/08/2017 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Agenda:





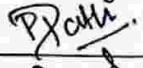


Need of computers to various departments.

Redressal:

The meeting was called to understand the departmental needs for smooth functioning of academic works. In the meeting Mr. Vaibhav Shrivastava and Mrs. R. Gayatri Iyengar were requested for computer. Committee members were discussed about the need of computers for smooth functioning of departmental and academic works.

The requirements were noted by the committee members. Principal Sir discussed the matter with college management. College management provided computers to requested individual departments. The grievance was redressed within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)	8516009191	


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ST. VINCENT PALLOTTI COLLEGE

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 21/09/2017

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 21/09/2017 at 11:00 am at AVA Room of St. Vincent Pallotti College.

Agenda:




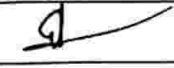
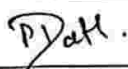
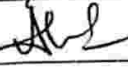

Need of new Sound System for Cultural Committee.

Redressal:

The meeting was called to solve the problems regarding cultural committee. In the meeting Mrs. Pooja Rathi, Convener (Cultural Committee) expressed her problem to execute cultural events with old systems and she demanded new sound system to execute cultural committee works smoothly.

The requirements were noted and discussed by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by providing new sound system within 15 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		


Dr. KULDEEP DUBEY
Principal
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 04/10/2017

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 04/10/2017 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Agenda:





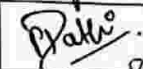

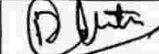
- Need of computer for Vice-Principal.
- Need of computers for computer lab.

Redressal:

The meeting was called to understand the departmental needs for smooth functioning of academic works. In the meeting Dr. G. Padma Gouri, Vice-Principal and Mrs. Pooja Rathi, HOD(Computer Science) requested for computers. Committee members were discussed about the need of computers for smooth functioning of academic and departmental works.

The requirements were noted by the committee members. Principal Sir discussed the matter with college management. College management provided computers to requested individual and department. The grievance was redressed within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)	8576009191	

Dr. KULDEEP DUBEY
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE



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ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 23/01/2018

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 23/01/2018 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:

- Updating website and creating web pages time to time.

Redressal:

In the meeting committee members were discussed about the need of website updating for promoting institution activity online and accessibility of updated information time to time for faculty as well as students.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by made agreement with ComsoQuest InfoCreations to update website regularly.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		


Dr. KULDEEP DUBEY
Principal

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 10/04/2018

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 10/04/2018 at 11:30 am in Principal's Room of St. Vincent Pallotti College.

Staff Present:

1. Dr. G. Padma Gouri, Convener (Admission Committee)

Agenda:

Installation of sofa at college reception area.

Redressal:

In the meeting Dr. G. Padma Gouri, Convener (Admission Committee) requested for installation of sofa at college reception area for smooth functioning of admission process. Committee members discussed about the need and taken it as the priority for admission process.

The requirements were noted by the committee members. Principal discussed the matter with college management. After the discussion, within a month management of college provided sofa for college reception area and grievance was redressed.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	


DR. KULDEEP DUBEY
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ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 16/04/2018

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 16/04/2018 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:


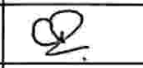
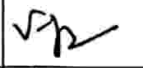


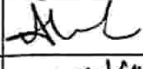
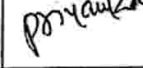
Installation of water purification system.

Redressal:

In the meeting members of student union expressed their need to install a water purifier system for students. Committee members discussed about the need of healthy water for all the students.

The requirements were noted by the committee members and assured that it will be solved in priority basis. Principal Sir discussed the matter with college management and the grievance was redressed by installing a water purifier system within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	


Dr. KULDEEP DUBEY
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ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 20/04/2018

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 20/04/2018 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:







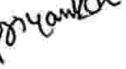
Construction of ramp and disable toilets for special students.

Redressal:

The meeting was called with committee members. In the meeting all the members of students grievance and redressal committee was requested for ramp and disabled toilets for disabled students. Committee members were discussed about the need for physically challenged students.

The requirements were noted by the committee members. Principal Sir discussed the matter with college management. The management of college permitted to construct ramp and disabled toilets for physically challenged students and grievance was redressed within 45 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	


Dr. KULDEEP DUBEY
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

2016-17

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT. RAVISHANKAR SHUKLA UNIVERSITY)
(A SELF FINANCING INSTITUTION)
(REGISTERED UNDER VIDYA PROTSAHAN SANGH)



Principal

Tel. : +91-771-2283334

E-mail : pallotti.college@gmail.com

Date : 01-07-2016

Notice

The following **Anti-Ragging & Discipline Committee** has been constituted for the academic year **2016-17**, with an objective of ensuring a ragging free campus

In the Compliance with the UGC Regulation on curbing and eliminating ragging from higher educational institutions, the following Anti-Ragging & Discipline committee was formed:

S.No	Name of the Members	Department	Contact Number	Signature
1	Mr. Dhaneshwar Yadav(Convener)	Astt. Professor Commerce and Management Department	9425572189	
2	Ms. Sunita Pawar	Librarian	8109284097	
3	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
4	Mr.Manish Toppo	Sports	8839197577	
5	Mr.Singmala V. Krishna	Astt. Professor Commerce and Management Department	9701595851	


Dr. KULDEEP DUBEY

Principal

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

Courses Offered : B.C.A., B.Com., B.B.A., B.Ed., M.Com., P.G.D.C.A., M.A. (English)

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT. RAVISHANKAR SHUKLA UNIVERSITY)
(A SELF FINANCING INSTITUTION)
(REGISTERED UNDER VIDYA PROTSAHAN SANGH)



PRINCIPAL

Telephone : (91.771) 2283334
Facsimile : (91.771) 2282334
E-mail : vincent_pallotti@yahoo.co.in

Date: 04-07-2016

Notice

For gender equality & gender justice in all its intervention & practices Woman Cell is established in the College.

As per Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013, our Women Cell will look after the prevention of Sexual Harassment in the institute and safeguard their rights.

The Women Cell for the year 2016-17 in the College is constituted of the following members:

S.No	Name of the Members	Department	Contact Number	Signature
1	Ms. Sunita Pawar(Convener)	Librarian	8109284097	
2	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
3	Ms. Tanushree Banerjee	Astt. Professor Commerce and Management Department	9039268863	
4	Ms. Swati Gupta	Astt Professor Computer Science Department	9340713126	

Dr. KULDEEP DUBEY
Principal
ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

St. Vincent Pallotti College

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PRINCIPAL

Telephone : (91.771) 2283334
Facsimile : (91.771) 2282334
E-mail : vincent_pallotti@yahoo.co

Date: 04-07-2016

Notice

With reference to the power conferred under clause (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956(3 of 1956), **Grievance Redressal Committee** is formed in the college.

The tenure of the committee is for two years **2016-17** and **2017-18**. The following members are appointed to ensure the associated activities of Grievance Redressal Committee in the College:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)	8516009191	

Dr. KULDEEP DUBEY
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 04/07/2016

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 04/07/2016 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Agenda:





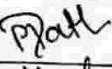
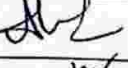
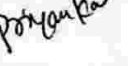
- Need of PC for computer lab.
- Need of PC for office.

Redressal:

The meeting was called to understand the needs of computers for smooth functioning of academic works and official works. In the meeting Mrs. Pooja Rathi, HOD (Computer Science) requested for 4-PC in the computer lab for practical works. Mr. T. Dadsena also requested for computer for office. Committee members discussed about the need of computers for smooth functioning of departmental and official works.

The requirements were noted by the committee members. Principal Sir discussed the matter with college management. After the discussion college management provided 4-PC to department of computer science and one-PC to office and grievance was redressed.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Priyanka Patel	B.Com III (Vice-President)	9827127007	


Dr. KULDEEP DUBEY
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 7/10/2016

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 07/10/2016 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Staff Present:

1. Ms. Sunita Pawar, Convener(Women Cell)

Agenda:



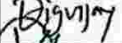
Renovation of ladies staff comfort.

Redressal:

The meeting was called to understand the needs of renovation of ladies staff comfort. In the meeting Ms. Sunita Pawar, (Convener, Women Cell) was requested for renovation of ladies staff comfort. Faculty members were discussed about the need and taken it as the priority for functioning of academic works.

The requirements were noted by the committee members. Principal Sir discussed the matter with college management. After the discussion management of college gave permission to renovate the ladies staff comfort on priority basis.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		


Dr. KULDEEP DUBEY
Principal
PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

2015-16

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT. RAVISHANKAR SHUKLA UNIVERSITY)
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(REGISTERED UNDER VIDYA PROTSAHAN SANGH)



Principal

Tel. : +91-771-2283334

E-mail : pallotti.college@gmail.com

Date : 01-07-2015

Notice

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1	Mr. Dhaneshwar Yadav(Convener)	Astt. Professor Commerce and Management Department	9425572189	
2	Ms. Sunita Pawar	Librarian	8109284097	
3	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
4	Mr. Manish Toppo	Sports	8839197577	
5	Mr. Singmala V. Krishna	Astt. Professor Commerce and Management Department	9701595851	


Dr. KULDEEP DUBEY

Signature

PRINCIPAL

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)
Principal

Courses Offered : B.C.A., B.Com., B.B.A., B.Ed., M.Com., P.G.D.C.A., M.A. (English)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 15/12/2016

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 15/12/2016 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:




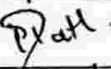
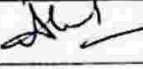
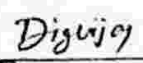
Need of Almirah for B.Ed department.


Redressal:

In the meeting Mrs. R. Gayatri Iyengar, H.O.D, Department of Education demanded new Almirah for B.Ed department. she discussed about need of new almirah in the department. Committee members were discussed about the need of almirah for smooth functioning of departmental works and storage of files.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by providing new Almirah to department of B.Ed. within a month grievance was redressed.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		



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KAPA, RAIPUR (C.G.)

Follow Up:

The following steps were taken by the civil constructor under supervision of committee:

- Providing and fixing of tiles in ladies staff toilet.
- Breaking of floor & wall tile and shifting of debris.
- Plumbing, stone and carpenter work.
- Cleaning of drain/manhole plumbing.
- Fixing of wash basin.

The grievance was redressed within 4 months by renovating the ladies staff comfort.


Dr. KULDEEP DUBEY
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ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 05/12/2015

Minutes of the Student Grievance- Redressal Meeting

The meeting of Student Grievance Redressal Committee was held on 05/12/2015 at 12:30 pm at AVA Room of St. Vincent Pallotti College.

Student Present:

1. Gurdeep Kaur Garcha, BBA- 3rd Sem

Agenda:

The student has given written information regarding RDC selection and requested for Special consideration regarding BBA-3rd Semester Exam.

She expressed her information in front of committee members that she selected for RDC DCATC-3 which is from 10th - 19th December 2015 and Pre-RDC Camp which is from 20th Dec to 29th Dec 2015 which will be held at Bhopal followed by REPUBLIC DAY PARADE at New Delhi RAJPATH from 30th Dec 2015 to 6th Feb 2016. It is matter of great pride and dream come true situation for any NCC cadet for getting selection for RDC RAJPATH NEW DELHI.

She expressed her problem regarding BBA-3rd semester exams are scheduled from 23rd Dec 2015 to 13th Feb 2016 which is collapsing with her RDC Camp.

So she requested for special permission from Pt. Ravishankar Shukla University to give her BBA-3rd Semester Exams with 5th semester exam next year and to grant permission to attempt BBA-4th Semester this year.

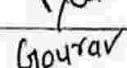
Redressal:

The committee ensured that the grievance will be sorted, so committee discussed this matter with Pt. Ravishankar Shukla University through proper channel and requested for special consideration for NCC cadet.



Dr. KULDEEP DUBEY
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr.Kuldeep Dubey	Sports Officer	9826515377	
2.	Mr.Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
3.	Dr. G Padma Gouri	HOD(Education)	8103697362	
4.	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
5.	Mr.Gourav Anand	B.Com(Vice-President)	8962548179	

Follow up:

The following steps were taken by the committee:

- The letter from Training Officer, 27 CG Bn. NCC, Raipur and requests regarding reschedule the BBA-3rd Semester Examination for this Cadet is forwarded to Pt. Ravishankar Shukla University.
- The committee communicated to Pt. Ravishankar Shukla University that she is 1st Division student of previous 1st and 2nd Semester exams and if she get Back/Supply in any Semester Exam then she will not be able for SSB.

The grievance was sorted in March 2016 by Pt. Ravishankar Shukla University and given a new schedule for BBA-3rd Semester examination for this student.


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KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 12/01/2016

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 12/01/2016 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:


Need of projector to various departments.


Redressal:

The meeting was called to understand the need of projector to various departments. In the meeting all committee members and all HODs of various departments requested projector to conduct departmental activities smoothly.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by providing projector to requested departments.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr.Kuldeep Dubey	Sports Officer	9826515377	
2.	Mr.Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
3.	Dr. G Padma Gouri	HOD(Education)	8103697362	
4.	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
5.	Mr.Gourav Anand	B.Com(Vice-President)	8962548179	


DR. KULDEEP DUBEY
PRINCIPAL
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KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 20/04/2016

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 20/04/2016 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:

Installation of CCTV camera in college hostel.

Redressal:

In the meeting hostel warden expressed her requirement to install CCTV camera in college hostel. Committee members were discussed the need of CCTV camera for security of students in the college hostel.

The requirements were noted by the committee members and assured it will be solved. The matter was discussed with college management and the grievance was redressed by installing CCTV cameras in college hostel within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1	Dr. Kuldeep Dubey	Principal	9826515377	
2	Dr. G. Padma Gouri	Vice-Principal	8103697362	
3	Mr. Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
4	Mrs. Gayatri Iyengar	HOD(Education)	9424233899	
5	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
6	Mrs. Yashaswee Lonkar	Astt. Professor Education Dept.	9424228449	
7	Digvijay Singh Thakur	BCA(Vice-President)		
8	Sister Harette	Hostel Warden		


Dr. KULDEEP DUBEY
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE

2014-15

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT. RAVISHANKAR SHUKLA UNIVERSITY)
(A SELF FINANCING INSTITUTION)
(REGISTERED UNDER VIDYA PROTSAHAN SANGH)



Principal

Tel. : +91-771-2283334

E-mail : pallotti.college@gmail.com

Date : 01-08-2014

Date:

Notice

In order to ensure transparency in imparting education, in admission and preventing unfair practices so as to provide mechanism to innocent students for redressal of their grievances, **Grievance Redressal Committee** has been established in the College

The tenure of the committee is for two years **2014-15** and **2015-16**. The following members are appointed to ensure the associated activities of Grievance Redressal Committee in the College:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Maj. Dr.Kuldeep Dubey (Convener)	Sports Officer	9826515377	
2.	Mr.Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
3.	Dr. G Padma Gouri	HOD(Education)	8103697362	
4.	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
5.	Mr.Gourav Anand	B.Com(Vice-President)	8962548179	


Signature
PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
Kapa - Raipur (C.G.)

Courses Offered : B.C.A., B.Com., B.B.A., B.Ed., M.Com., P.G.D.C.A., M.A. (English)

St. Vincent Pallotti College

Kapa, Raipur (C.G.)
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PRINCIPAL

Telephone : (91.771) 2283334
Facsimile : (91.771) 2282334
E-mail : vincent_pallotti@yahoo.com

Date: 01-08-2014

Notice

The following Anti-Ragging & Discipline Committee has been constituted for the academic year 2014-15, with an objective of ensuring a ragging free campus

In the Compliance with the UGC Regulation on curbing and eliminating ragging from higher educational institutions, the following Anti-Ragging & Discipline committee was formed:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr. Dhaneshwar Yadav(Convener)	Astt. Professor Commerce and Management Department	9425572189	
2.	Ms. Sunita Pawar	Librarian	8109284097	
3.	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
4.	Mrs. Garima Tahiliani	Astt. Professor Commerce and Management Department	8889876888	
5.	Ms. Swati Gupta	Astt. Professor Computer Department	9340713126	
6.	Mr. Singmala V. Krishna	Astt. Professor Commerce and Management Department	9701595851	
7.	Mayur Patel	B.com(Secretary)	9407922201	

PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
Kapa - Raipur (C.G.)



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St. Vincent Pallotti College

Kapa, Raipur (C.G.)
(AFFILIATED TO PT. RAVISHANKAR SHUKLA UNIVERSITY)
(A SELF FINANCING INSTITUTION)
(REGISTERED UNDER VIDYA PROTSAHAN SANGH)



PRINCIPAL

Telephone : (91.771) 2283334
Facsimile : (91.771) 2282334
E-mail : vincent_pallotti@yahoo.com

Date: 01-08-2014

Notice

The Women Cell has been established in the College to provide a healthy and congenial atmosphere to all the staff members and students.

As per Sec 6 (2) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, Redressal) Act, 2013, our Women Cell will look after the prevention of Sexual Harassment in the institute and safeguard their rights.

The Women Cell for the year 2014-15 in the College is constituted of the following members:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Ms. Sunita Pawar(Convener)	Librarian	8109284097	
2	Mrs. Bani Saha	Astt. Professor Education Department	9669579384	
3	Ms. Tanushree Banerjee	Astt. Professor Commerce and Management Department	9039268863	
4	Ms. Swati Gupta	Astt Professor Computer Science Department	9340713126	

Signature PRINCIPAL
ST. VINCENT PALLOTTI COLLEGE
Raipur (C.G.)

COURSES OFFERED B.Sc., B.Com., M.Com., B.B.A., P.G.D.C.A., B.Ed., M.A. (Eng.Lit.)



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ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 06/08/2014

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 06/08/2014 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:

Installation of CCTV camera in college premises.

Redressal:

The members of Anti-ragging and Discipline Committee requested to install CCTV camera in college premises. Committee members discussed about the need of CCTV camera for security of students and staff.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by installing CCTV (3 pieces) cameras within 10 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr.Kuldeep Dubey	Sports Officer	9826515377	
2.	Mr.Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
3.	Dr. G Padma Gouri	HOD(Education)	8103697362	
4.	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
5.	Mr.Gourav Anand	B.Com(Vice-President)	8962548179	Gourav


Dr. KULDEEP DUBEY
Principal

ST. VINCENT PALLOTTI COLLEGE
KAPA, RAIPUR (C.G.)

ST. VINCENT PALLOTTI COLLEGE, KAPA, RAIPUR

Date: 08/09/2014

Minutes of the Grievance- Redressal Meeting

The meeting of Grievance Redressal Committee was held on 08/09/2014 at 11:30 am at AVA Room of St. Vincent Pallotti College.

Agenda:


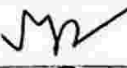


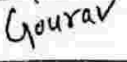
Installation of new Wi-Fi System for higher bandwidth.

Redressal:

In the meeting members expressed their wish to install a high bandwidth Wi-Fi system. Committee members discussed about the need of high speed Wi-Fi system for faculty as well as for students.

The requirements were noted by the committee members and assured it will be solved. Principal Sir discussed the matter with college management and the grievance was redressed by installing a high bandwidth Wi-Fi system within 30 days.

Committee Members Present:

S.No	Name of the Members	Department	Contact Number	Signature
1.	Mr.Kuldeep Dubey	Sports Officer	9826515377	
2.	Mr.Vaibhav Shrivastava	HOD (Commerce & Management)	9826645666	
3.	Dr. G Padma Gouri	HOD(Education)	8103697362	
4.	Mrs. Pooja Rathi	HOD(Computers)	9039293094	
5.	Mr.Gourav Anand	B.Com(Vice-President)	8962548179	


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