

# **St. Vincent Pallotti College, Raipur**

**Session 2021-22**

## **IQAC MEETING - 2**

Date : 02/08/2021  
Venue : AVA Room  
Time : 1:00 P.M.

### **Agenda:**

1. To prepare the academic calendar for the new session.
2. Information about the dates of the NAAC peer committee in October
3. To discuss about the preparations to be done for the NAAC visit.
4. To discuss about the students to be included in the NAAC peer team visit.

### **MINUTES OF THE MEETING**

- IQAC Coordinator welcomed all the members to the meeting and briefed about the agenda.
- Minutes of the previous IQAC meeting were read and confirmed.
- Information of the visit of the NAAC committee in October was given by the IQAC Coordinator. All the Heads of the department and various Criteria In -charge were requested to maintain all their files and documents properly.
- All the Hod's of the Department were informed about the pre preparation to be done for the NAAC peer team visit and were asked to prepare PPT of their department which would include information of last five years.
- Discussion was done on the number of students and their parents to be interacted with the NAAC peer team.

IQAC coordinator extended thanks to all the members and concluded the meeting.

**Members Present:**

**Chairperson** – Dr. Kuldeep Dubey (Principal)

**Members -**

1. Fr. Shanti Prakash Panna (Director)
2. Dr. G. Padma Gouri (Vice Principal)
3. Mr. Vaibhav Shrivastava (HOD, Department of Commerce )
4. Mrs. Pooja Rathi (HOD, Department of Computer Science)
5. Mrs. Gayatri Iyengar (HOD, Department of Education)
6. Ms. Sunita Pawar (Librarian)
7. Mrs. Yashaswee Lonkar (Asst. Professor, Department of Education)
8. Dr. Shraddha Verma (Asst. Professor, Department of Education)
9. Mr. Tiharulal Dadsena (Administrative staff)

**IQAC Coordinator** – Dr. Prachi Singh, HOD, Department of Management

**IQAC Coordinator**

**Principal**